

## Notes for candidates on the submission of Enquiries on Results (EOR)

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1 You can choose to undertake an Enquiry on Results – which means having your IELTS test re-marked

You must make this request within six weeks of your test date. Your test will be sent to the head office of British Council or IDP: IA for re-marking by Senior Examiners

- 2 You can choose to have one or more parts of your test re-marked. The fee is the same regardless
- 3 You will be charged a fee as determined by the Test Partners. You will receive a full refund if your result is changed to a higher band score
- 4 Complete the form below and forward it with payment to the IELTS Administrator at your test centre. The IELTS centre can inform you of the required fee

- The re-mark is done by trained Clerical Markers and senior examiners employed by British Council and IDP: IA
- 6 British Council / IDP: IA Head Office will notify your test centre of the re-mark result. Your result will normally be available in 2 to 21 days, depending on several factors including the number of sections requested for remark. If you have not received a response after 28 days, please contact your test centre.
- 7 You will receive an EOR letter stating your final result status. You will be required to return your previously issued Test Report Form if your result is changed before a new one can be issued. You should make all enquiries regarding the progress of your re-mark to your original test centre.

## To be completed by the candidate

Test date: / /	Test date:	/	/	
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Centre name:	Centre number:	
Candidate name:	Candidate number:	

Candidate's address:					
Please select the applicable test	□IELTS on Paper	□IELTS on Computer			
Please select the test/s to be re-marked:	Listening	Reading	□Writing		□Speaking
Candidate signature:			Date:	/	/